

Appendix J

Appendix J JCNA Pre-Concours Judges' Meeting,

Concours Team Lead and Scrutineer Responsibilities Worksheet (2025 AGM Admin)

This list is meant to be used as a Pre-Concours Judges Meeting outline and as a means to facilitate the responsibilities of a JCNA Scrutineer. The JCNA Judges Rule Book is the master document and takes precedence over anything contained here.

- ___ Verify the Entrant's Information is complete, i.e., Name, Vehicle, Class, JCNA Number are on the Title page and on all Component sheets.
 - ___ Review all rule changes for the current year.
 - ___ New Rule for 2025, Batteries, **IN THEIR OWN COMPARTMENTS**, are not judged.
 - ___ All Entries in the same class have the same team of judges, with each Judge assigned to the same area.
 - ___ Box for Entrant or Family member present must be checked on ALL sheets?
 - ___ **Driven Division Only:** The engine must be inspected to verify that it is a Jaguar engine. If it does have a Jaguar engine, the "Engine Verification" box has "Y". If it does not, then the vehicle is not be judged.
 - ___ **Operation Verification** deductions are correct for horns & lights and Non-Authenticity items are listed and are Initialed by Entrant.
 - ___ Record the O.V. Team Lead Judge's Name and JCNA Number ~~are recorded~~ on the O.V. Score Sheet.
 - ___ Record the **Primary Judging Team Lead** Judge's Name and JCNA Number on the O.V. Score Sheet.
 - ___ Record the Component Judge's Name and JCNA Number are recorded on each Component sheet.
 - ___ All written deductions MUST fall within the **Minimum and Maximum values** Allowed by the sheet and are legible. (**Judges should be using Pencils**)
 - ___ Component sections or single item lines that have no deductions **or are not applicable and should be Lined Through** for clarification: i.e., Hood, hood Env. Etc. when Entrant's Vehicle is a sedan or FHC, and or a single line has no deductible values. See Examples below:
- Hood, Hood Env., Side Curtains, Tonneau**
OTS/DHC, XJ6C/XJ12C/XJ-SC Only – No Saloons

25	Scratched/torn/hole	0.1	4	.
26	Poor fit	0.2	4	.
27	Frayed/loose bindings	0.2	4	.
28	Faded	0.4	4	.
29	Creased/wrinkled	0.2	4	.
30	Cleanliness	0.1	5	.

Wheels (Wire, Disc, Alloy, Chrome, Painted)

31	Damaged/dented	0.2	10	.
32	Pitted/chipped/scraped	0.2	10	0.2
33	Rusted	0.2	10	.
34	Cleanliness	0.1	20	0.4
- ___ Condition & Cleanliness (CC) location descriptions must be completed and be legible to match the point deductions on all pages.
 - ___ Discuss any authenticity deductions with the Team Lead prior to discussing with the Entrant.
 - ___ The Entrant must initials all Non-Authenticity deductions on all pages.
 - ___ All Non-Authenticity deductions are verified as correct using Judge's Manual Chapter VI.
 - ___ Field Judges are Not to total scores. Bold Total boxes at section ends are to be tallied by the Score Keepers.
 - ___ For Questions or Challenges, refer to the Judging Team and/or the Chief Judge for the BEST resolution.
 - ___ All errors and/or issues must be addressed during judging.
 - ___ Judges are to remember, they are judging the car, not the Entrant. No favoritisms.