

Administrators Report

I assumed the duties of Administrator effective September 1, 2021 and I thank George Camp for his orderly and thorough transition. The last six months have been tremendous learning experience and I also thank the administration support team of Cara Dillon, Pam Rhome, Angi Rogers and the JCNA leadership and staff for their patience and guidance while I mastered the particulars of this new position. It has been an exciting ride!

Not having the benefit of living through a complete annual cycle as the administrator, I am going to focus only on what I believe to be several very important observations from the last six months that will assist our affiliate clubs in operating more smoothly.

1. New membership cards are issued to all new members - affiliate clubs and members at large and they will be mailed to the address provided by the club or on the MAL application. For current and renewing members, membership cards are on the flysheet of every Jaguar Journal issue.
2. It is imperative that clubs proactively manage address and email changes for their members and provide routine updates to our Assistant Administrator Cara Dillon. Each issue of the Journal is mailed to members based on their address on the Master Membership Roster and inaccurate or out of date information results in returned Journals, which is a tremendous waste of money and frustration for our members when they do not receive their magazine.
3. We live in an age where having an email address is nearly as important as one's social security number and JCNA is no different. Please encourage your members to provide their preferred email address when they update their membership information. Future website and membership management functions will require members to have and provide email addresses and collecting this information now will facilitate smooth integration of future requirements.

In closing, I look forward to serving our membership as administrator.

Jack Humphrey